

JOINT ARCHIVES COMMITTEE REPORT

Action Plan 2002 – 07 Update

13 April 2005

Tim White, ASSISTANT CHIEF EXECUTIVE REGENERATION

PURPOSE OF THE REPORT

- 1 To update Members on progress to date against the Action Plan for implementing the recommendations of The National Archive inspection and the NEMLAC external consultants report.

BACKGROUND

- 2 At the meeting of this committee on 6 May 2004 it was agreed that progress reports against the Action Plan would be presented on a regular basis. This is the second of these reports. The Action Plan is contained in Appendix A with amended commentary as appropriate.

Overview

A total of 17 of the 30 actions have now been completed. The revenue and capital implications of the remaining actions have been brought to this committee. The four authorities are currently seeking the revenue budget for implementation in 2005/06. It is proposed that a verbal update from all authorities be given at the meeting. The capital budget is yet to be confirmed as the installation of rolling stock is no longer an option.

The service has instigated a more rigorous monitoring of performance establishing targets for 2005/06. This committee approved these on 19 January 2005.

External funding has been obtained for specific outreach work. NEMLAC is funding a project to record the histories of black African immigrants to Middlesbrough as a regional pilot. NEMLAC and Creative Partnerships have

indicated a willingness to part fund other educational outreach work across all authorities.

Fees and Charges have been revised and were approved by this committee on 19 January 2005.

It is advised that the action to evaluate and implement mobile shelving be deleted. It has now been confirmed that the floor loading within Exchange House are inadequate for this purpose. All authorities are investigating alternative off-site storage and a request has been made to the custodian properties manager for additional space within the current building. The committee will be kept informed of progress and the Action Plan amended.

OPTION APPRAISAL/RISK ASSESSEMNT

- 3 The adoption of the Action Plan is in line with the requirements to retain the appointment of a place of deposit as delegated by The National Archives. The continuation of this appointment will rely on reasonable improvements being implemented.

FINANCIAL IMPLICATIONS

- 4 The financial implications have been brought to previous committees.

RECOMMENDATIONS

- 5 That members approve:
 - a) the progress against the Action Plan.

REASONS

- 6 The recommendation is supported for the following reason
 - a) the adoption of the Action Plan is in line with the requirements to retain the appointment of a place of deposit as delegated by The National Archives.

BACKGROUND PAPERS

- 7 Appendix A Teesside Archives Action Plan 2002 – 2007

AUTHOR: Chrys Mellor, Chief Librarian

TEL NO: (01642) 729048

Address:

Website: <http://www.middlesbrough.gov.uk>